

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

ADDED ITEM

MEETING DATE: MAY 21, 2020 AGENDA ITEM NUMBER: 23 A - C

- SUBJECT:**
- A1. RESOLUTION APPROVING FORSYTH COUNTY'S CORONAVIRUS RELIEF FUND PLAN AND ITS SUBMISSION TO THE NORTH CAROLINA PANDEMIC RECOVERY OFFICE (OPTION 1)**
  - A2. RESOLUTION APPROVING FORSYTH COUNTY'S CORONAVIRUS RELIEF FUND PLAN AND ITS SUBMISSION TO THE NORTH CAROLINA PANDEMIC RECOVERY OFFICE (OPTION 2)**
  - B. AMENDMENT TO THE FY 2019-2020 BUDGET ORDINANCE TO ESTABLISH THE COVID-19 GRANT PROJECTS ORDINANCE**
  - C. ADOPTION OF COVID-19 GRANT PROJECTS ORDINANCE**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:**

**SUMMARY OF INFORMATION:**

On May 4, 2020, the Governor signed House Bill 1043, the 2020 COVID-19 Recovery Act, into law which established a Coronavirus Relief Fund to appropriate relief and assistance from the effects of COVID-19. As part of the Coronavirus Relief Fund, \$300,000,000 was allocated to a Local Government Coronavirus Relief Reserve, half of which will remain in the State's General Fund to be appropriated to local governments if they experience a revenue shortfall and the federal CARES Act is amended to allow the use of federal funds for that purpose. The other half will be allocated to counties ineligible to receive direct funding from the federal Coronavirus Relief Fund established by the CARES Act (every County except for Wake, Mecklenburg, and Guilford).

From this other half, Forsyth County will receive \$6,470,065, which can be used for necessary expenditures incurred during the period of March 1, 2020, through December 20, 2020, due to the public health emergency related to the Coronavirus Disease 2019 that were not accounted for in the most recently approved budget as of March 27, 2020. Federal guidance indicates that expenditures can be related to medical expenses, public health expenses, payroll expenses, actions to facilitate public health measures, expenses associated with the provision of economic support, and other COVID19 related expenses.

Staff would like to establish a Grant Projects Ordinance for these funds in order to assist with tracking expenditures and to facilitate these funds being allowed to roll over between fiscal years. This action would amend the Fiscal Year 2020 Budget Ordinance to accept the funds and then appropriate them to the new COVID-19 Grant Projects Ordinance.

ATTACHMENTS:  yes  no

SIGNATURE: \_\_\_\_\_ DATE: May 20, 2020  
COUNTY MANAGER

**Option 1**

**RESOLUTION APPROVING FORSYTH COUNTY’S CORONAVIRUS RELIEF  
FUND PLAN AND ITS SUBMISSION TO THE  
NORTH CAROLINA PANDEMIC RECOVERY OFFICE**

**WHEREAS** Congress passed and the President signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act on March 27, 2020, establishing the \$150 billion Coronavirus Relief Fund (CRF) for state, county, and municipal governments of which North Carolina received \$4,066,866,000;

**WHEREAS** the North Carolina General Assembly passed and the Governor signed Session Law 2020-4 establishing a North Carolina Coronavirus Relief Fund that appropriated North Carolina’s allocation of \$4,066,866,000 to various recipients of which Forsyth County received \$6,470,065;

**WHEREAS** Forsyth County must submit a plan to the North Carolina Pandemic Recovery Office, a part of the Office of State Budget and Management, in order to receive and spend the \$6,470,065 to address necessary expenditures incurred due to the COVID-19 public health emergency; and

**WHEREAS** the County Manager recommends that the County’s CRF funds be used as follows:

Testing	\$ 500,000
PPE/Sanitary Supplies	\$ 450,000
Enhanced Outreach	\$ 200,000
Business Grants & Support	\$ 100,000
Payroll Expenditures	\$5,220,000

**NOW, THEREFORE, BE IT RESOLVED**, by the Forsyth County Board of Commissioners that the Chairman or the County Manager and the Clerk to the Board are hereby authorized to submit, on behalf of Forsyth County, the County’s Plan, in substantially the same form as attached hereto, to utilize its \$6,470,065 allocation of the North Carolina Coronavirus Relief Fund to the North Carolina Pandemic Recovery Office; and

**BE IT FURTHER RESOLVED**, by the Forsyth County Board of Commissioners that the Chairman or the County Manager and the Clerk to the Board are hereby authorized to execute agreements, on behalf of Forsyth County, with vendors and other parties to use the CRF funds for the purposes set forth above, including acquiring, providing, and distributing various supplies and services, pursuant to NCGS 143-129(e)(2) or otherwise as required by law, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this the 21<sup>st</sup> day of May 2020.



# North Carolina Pandemic Recovery Office Coronavirus Relief Fund (CRF) County Plan

## Instructions

1. This document is to be used by counties to document the planned use of the CRF monies allotted in Session Law 2020-4.
2. Please add the name of your county in front of the existing name as follows: "NashCounty CRF plan"
3. Submit your plan to [NCPRO@osbm.nc.gov](mailto:NCPRO@osbm.nc.gov) on or before June 1, 2020.
4. Under Categories. Please aggregate the amount of all expenses for that specific category. Example amounts should be removed and you can enter the county amounts. The total must agree with your allotment.

**The County is responsible for maintaining adequate documentation to support expenditures. If estimates are being used the methodology must be documented and defensible. The County is responsible for following the Federal *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* promulgated by the United States Office of Management and Budget unless the US Treasury publishes guidance stating otherwise.**

## County Information

**Name of County:** Forsyth  
**Person Submitting:** Lee Plunkett  
**Title:** Assistant CFO  
**Email:** [plunkelh@forsyth.cc](mailto:plunkelh@forsyth.cc)  
**Phone Number:** 336-703-2052

Planned Expenditures	
Categories	Amount
<p><b>1. Medical expenses such as:</b></p> <ul style="list-style-type: none"> <li>• COVID-19-related expenses of public hospitals, clinics, and similar facilities.</li> <li>• Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.</li> <li>• Costs of providing COVID-19 testing, including serological testing.</li> <li>• Emergency medical response expenses, including emergency medical transportation, related to COVID-19.</li> <li>• Expenses for establishing and operating public telemedicine capabilities for COVID-19 related treatment.</li> </ul>	\$ 500,000.00
<p><b>2. Public health expenses such as:</b></p> <ul style="list-style-type: none"> <li>• Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.</li> <li>• Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.</li> <li>• Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.</li> <li>• Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.</li> <li>• Expenses for public safety measures undertaken in response to COVID-19.</li> <li>• Expenses for quarantining individuals.</li> </ul>	\$ 650,000.00
<p><b>3. Payroll expenses</b> for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.</p>	\$ 5,220,065.00
<p><b>4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:</b></p> <ul style="list-style-type: none"> <li>• Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.</li> <li>• Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.</li> <li>• Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.</li> <li>• Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.</li> <li>• COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.</li> <li>• Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.</li> </ul>	

<p><b>5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:</b></p> <ul style="list-style-type: none"> <li>• Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.</li> <li>• Expenditures related to a State, territorial, local, or Tribal government payroll support program.</li> <li>• Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.</li> </ul>	\$ 100,000.00
<p><b>6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.</b></p>	\$ -
<p><b>7. Grants to municipalities and nonprofits. List each planned subaward. (add more rows if necessary)</b></p>	
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l.	
m.	
n.	
o.	
<b>Grand Total</b>	<b>\$ 6,470,065.00</b>

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**Option 2**

**RESOLUTION APPROVING FORSYTH COUNTY’S CORONAVIRUS RELIEF  
FUND PLAN AND ITS SUBMISSION TO THE  
NORTH CAROLINA PANDEMIC RECOVERY OFFICE**

**WHEREAS** Congress passed and the President signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act on March 27, 2020, establishing the \$150 billion Coronavirus Relief Fund (CRF) for state, county, and municipal governments of which North Carolina received \$4,066,866,000;

**WHEREAS** the North Carolina General Assembly passed and the Governor signed Session Law 2020-4 establishing a North Carolina Coronavirus Relief Fund that appropriated North Carolina’s allocation of \$4,066,866,000 to various recipients of which Forsyth County received \$6,470,065;

**WHEREAS** Forsyth County must submit a plan to the North Carolina Pandemic Recovery Office, a part of the Office of State Budget and Management, in order to receive and spend the \$6,470,065 to address necessary expenditures incurred due to the COVID-19 public health emergency; and

**WHEREAS** the County Manager recommends that the County’s CRF funds be used as follows:

Testing	\$ 500,000
PPE/Sanitary Supplies	\$ 450,000
Enhanced Outreach	\$ 200,000
Business Grants & Support	\$ 100,000
Payroll Expenditures	\$3,040,612
Municipality Grants	\$2,179,453

**NOW, THEREFORE, BE IT RESOLVED**, by the Forsyth County Board of Commissioners that the Chairman or the County Manager and the Clerk to the Board are hereby authorized to submit, on behalf of Forsyth County, the County’s Plan, in substantially the same form as attached hereto, to utilize its \$6,470,065 allocation of the North Carolina Coronavirus Relief Fund to the North Carolina Pandemic Recovery Office; and

**BE IT FURTHER RESOLVED**, by the Forsyth County Board of Commissioners that the Chairman or the County Manager and the Clerk to the Board are hereby authorized to execute agreements, on behalf of Forsyth County, with vendors and other parties to use the CRF funds for the purposes set forth above, including acquiring, providing, and distributing various supplies and services, pursuant to NCGS 143-129(e)(2) or otherwise as required by law, and executing interlocal grant agreements with the municipalities in Forsyth County, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this the 21<sup>st</sup> day of May 2020.



# North Carolina Pandemic Recovery Office Coronavirus Relief Fund (CRF) County Plan

## Instructions

1. This document is to be used by counties to document the planned use of the CRF monies allotted in Session Law 2020-4.
2. Please add the name of your county in front of the existing name as follows: "NashCounty CRF plan"
3. Submit your plan to [NCPRO@osbm.nc.gov](mailto:NCPRO@osbm.nc.gov) on or before June 1, 2020.
4. Under Categories. Please aggregate the amount of all expenses for that specific category. Example amounts should be removed and you can enter the county amounts. The total must agree with your allotment.

**The County is responsible for maintaining adequate documentation to support expenditures. If estimates are being used the methodology must be documented and defensible. The County is responsible for following the Federal *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* promulgated by the United States Office of Management and Budget unless the US Treasury publishes guidance stating otherwise.**

## County Information

**Name of County:** Forsyth  
**Person Submitting:** Lee Plunkett  
**Title:** Assistant CFO  
**Email:** [plunkelh@forsyth.cc](mailto:plunkelh@forsyth.cc)  
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Categories	Amount
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<p><b>2. Public health expenses such as:</b></p> <ul style="list-style-type: none"> <li>• Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.</li> <li>• Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.</li> <li>• Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.</li> <li>• Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.</li> <li>• Expenses for public safety measures undertaken in response to COVID-19.</li> <li>• Expenses for quarantining individuals.</li> </ul>	\$ 650,000.00
<p><b>3. Payroll expenses</b> for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.</p>	\$ 3,040,612.00
<p><b>4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:</b></p> <ul style="list-style-type: none"> <li>• Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.</li> <li>• Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.</li> <li>• Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.</li> <li>• Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.</li> <li>• COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.</li> <li>• Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.</li> </ul>	



<b>5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:</b> <ul style="list-style-type: none"> <li>• Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.</li> <li>• Expenditures related to a State, territorial, local, or Tribal government payroll support program.</li> <li>• Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.</li> </ul>	\$ 100,000.00
<b>6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.</b>	\$ -
<b>7. Grants to municipalities and nonprofits. List each planned subaward. (add more rows if necessary)</b>	
a. Winston-Salem	\$ 1,688,504.00
b. Kernersville	\$ 173,986.00
c. Clemmons	\$ 139,127.00
d. Lewisville	\$ 92,636.00
e. Walkertown	\$ 37,696.00
f. Rural Hall	\$ 21,903.00
g. Tobaccoville	\$ 17,749.00
h. King	\$ 4,793.00
i. Bethania	\$ 2,254.00
j. High Point	\$ 805.00
k.	
l.	
m.	
n.	
o.	
<b>Grand Total</b>	<b>\$ 6,470,065.00</b>

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**FORSYTH COUNTY, NORTH CAROLINA  
AMENDMENT TO  
2019-2020 BUDGET ORDINANCE**

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**FROM: BUDGET & MANAGEMENT**

**MEETING DATE:** May 21, 2020

**EXPLANATION:**

On May 4, 2020, the Governor signed House Bill 1043, the 2020 COVID-19 Recovery Act, into law which established a Coronavirus Relief Fund to appropriate relief and assistance from the effects of COVID-19. As part of the Coronavirus Relief Fund, \$300,000,000 was allocated to a Local Government Coronavirus Relief Reserve, half of which will remain in the State's General Fund to be appropriated to local governments if they experience a revenue shortfall and the federal CARES Act is amended to allow the use of federal funds for that purpose. The other half will be allocated to counties ineligible to receive direct funding from the federal Coronavirus Relief Fund established by the CARES Act (every County except for Wake, Mecklenburg, and Guilford).

From this other half, Forsyth County will receive \$6,470,065, which can be used for necessary expenditures incurred during the period of March 1, 2020, through December 20, 2020, due to the public health emergency related to the Coronavirus Disease 2019 that were not accounted for in the most recently approved budget as of March 27, 2020. Federal guidance indicates that expenditures can be related to medical expenses, public health expenses, payroll expenses, actions to facilitate public health measures, expenses associated with the provision of economic support, and other COVID19 related expenses.

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BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE  
FISCAL YEAR 2019-2020 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

INCREASE:	<u>SECTION 1. REVENUES</u> GENERAL FUND INTERGOVERNMENTAL	  <u>\$6,470,065</u>
 INCREASE:	<u>SECTION 2. APPROPRIATIONS.</u> GENERAL FUND NON-DEPARTMENTAL Transfer to 2020 COVID-19 GPO	  <u>\$6,470,065</u>

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NATURE OF TRANSACTION:  
 Additional Revenue Available  
 Transfer within Accounts of  
Same fund  
 Other:

APPROVED BY BOARD OF COUNTY  
COMMISSIONERS AND ENTERED ON  
MINUTES DATED \_\_\_\_\_  
AGENDA ITEM NUMBER \_\_\_\_\_

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**2020 COVID-19  
Grant Projects Ordinance**

Be It Ordained by the Forsyth County Board of Commissioners:

Section 1. Revenue.

The following revenues are hereby made available to establish the 2020 COVID-19 Grant Projects Ordinance.

Transfer from the General Fund	\$6,470,065
Total	<u>\$6,470,065</u>

Section 2. Authorization for Projects and Appropriation of Funds.

Be It Ordained that the following amounts are hereby appropriated for purchases of medical expenses, public health expenses, payroll expenses, actions to facilitate public health measures, expenses associated with the provision of economic support, and other COVID-19 related expenses, subject to review by the County Manager, compliance with applicable bidding laws, and final award or authorization by the Board of County Commissioners of specific contracts for each project as required by law or the Budget Ordinance, and the County Manager, Clerk to the Board and County Chief Financial Officer are hereby authorized to execute the necessary documents to carry out these purposes, subject to the limitations herein, a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and the approval as to form and legality by the County Attorney.

The County Manager is authorized to make transfers between line items in this Ordinance.

<u>Grant Projects</u>	<u>Cost</u>
Budget Reserve	\$6,470,065
Total	<u>\$6,470,065</u>

Section 3. Effective Date.

This ordinance shall become effective upon adoption.

Adopted this 21<sup>st</sup> day of May 2020.