

## **BOARD OF ELECTIONS**

**Ken Raymond**  
Chairman

**Stuart Russell**  
Secretary

**Fleming El-Amin**  
Member



## **FORSYTH COUNTY BOARD OF ELECTIONS Meeting Minutes March 01, 2016 – 5 p.m.**

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# **FORSYTH COUNTY BOARD OF ELECTIONS**

## **Meeting Minutes - March 01, 2016**

### **Meeting Called to Order**

A regular meeting of the Forsyth County Board of Elections was called to order in the second floor meeting room on March 01, 2016. The meeting called to order at 5:00 p.m., Chairman Ken Raymond presiding.

Board Members in attendance: Chairman Ken Raymond, Secretary Stuart Russell, and Member Fleming El-Amin

Staff Members in attendance: Director Tim Tsujii, Deputy Director Lamar Joyner, Chris Duffey, Monica Gary, and Kimberly Stuck

Other County Staff: None

### **Pledge of Allegiance**

Chairman Raymond led the pledge of allegiance.

### **Moment of Silence**

Chairman Raymond led a moment of silence.

Prior to Public Comment Session Chairman Raymond on behalf of the Board welcomed Director Tsujii to Forsyth County Board of Elections.

### **Public Comment Session**

Chairman Raymond opened for public comments; the public offered no comments. Chairman Raymond moved to close public comments; Member El-Amin motioned, Secretary Russell seconded; **Motion carried unanimously.**

### **Approval of Absentee Ballots**

Ms. Gary recommended 258 stateside absentee ballots for approval and three UOCAVA absentee ballots for approval of the Board, 19 absentee ballots were disapproved due to deficiencies; they were re-issued to the ballot holders for resubmission. Chairman Raymond moved to accept staff recommendations as presented, Member El-Amin motioned; Secretary Russell seconded; **Motion carried unanimously.**

Director Tsujii advised that 14 UOCAVA (Military/Oversees) ballots would need to be remarked for processing on the Tabulator. Mr. Tsujii requested approval from the Board to remark the UOCAVA ballots prior to the meeting; noting that two staff members of opposite party affiliation will participate in the remarking process in a secured location prior to each meeting. At the request of the Board Mr. Tsujii elaborated on the remarking process in regards to the UOCAVA ballots; noting that the Board is requested to review that remarking process prior to the meeting and continuing the process during the meeting. Director Tsujii explained that the remarking process is done in a secure location to maintain the sanctity and privacy of the ballots. Chairman Raymond offered a motion to proceed with the remarking process with the stipulation that at least one Board member be present during the remarking process prior to Board meeting.

Member El-Amin seconded motion; **Motion carried unanimously.**

### **Approval of Updated Procedures on Pre-Processing Absentee Ballots**

Director Tsujii provided an update on the pre-processing procedures previously approved by the Board that included opening, and sorting. Mr. Tsujii requested the ability to run the ballots through the Tabulator to identify any issues that there may be with the ballots prior to the meeting; assuring the Board that the process would be done in a secured room. Member El-Amin inquired about under/over count if it would be maintained through the process; Director Tsujii assured the Board that it would be maintained; the process would also save time in that results could be saved to a disk and read on Election Day. Chairman Raymond called for motion to approve the additional pre-processing procedures; Secretary Russell motioned; Member El-Amin seconded motion; **Motion carried unanimously.**

### **Other Business**

Chairman Raymond called for other business; Deputy Joyner provided update on poll-worker training; addressed make-up training date for Election Day. Mr. Joyner asked that the Board speak with the parties to reiterate commitment to duties as poll-workers as well as the need for return calls from party headquarters.

Secretary Russell inquired about Directors Duties for signature. Mr. Joyner reassured Secretary Russell that they would be presented for signature. Director Tsujii requested time to review the duties and make changes as needed to insure flexibility with the changing law. Secretary Russell stated that according to prior practice the input of the prior directors was considered and that extending the same to Director Tsujii would be appropriate. Mr. Tsujii offered to provide an advance copy of any changes to the Board members for discussion.

Chairman Raymond called for other business; Member El-Amin spoke to address two concerns Same Day Registration and voting on the same day; noting that the public is confused about Same Day Registration and the voting process. Additionally, Member El-Amin addressed the need to get information out regarding the ID requirement. Secretary Russell addressed links to the State Board of Election's website, which provides additional information regarding ID and Same Day Registration. Chairman Raymond noted that with Early Voting ready to begin; staff will be to provide the public with the necessary information.

Member El-Amin thanked the Interim Director and staff for their work; believing that the office is in good hands with the addition of Director Tsujii.

### **Adjournment**

Chairman Raymond moved to adjourn the meeting; Member El-Amin motioned, Secretary Russell seconded; **Motion carried unanimously.** Meeting adjourned at 5:25 p.m.

March 01, 2016 Meeting Minutes Approved:

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Ken Raymond, Chairman

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Date

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Stuart Russell, Secretary

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Date

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Fleming El-Amin, Member

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Date